

USA Cycling Volunteer Position Description:

Position Title: Midwest Collegiate Cycling Conference Board Member (Women's Development)

Members of the Northwest Collegiate Cycling Conference ("MWCCC") Board of Directors serve as appointed volunteers with the responsibility to oversee activities that advance the MWCCC's effectiveness and sustainability. The Board provides oversight to ensure the wise use of all assets of the MWCCC. Board members must endeavor to make all decisions in the best interest of the MWCCC and to ensure that the MWCCC obeys applicable laws and USA Cycling rules and acts in accordance with its mission to advance collegiate cycling throughout the Midwest Conference.

Women's Development Chair will, in addition to the below responsibilities:

- Work with conference staff and board members to implement a women's conference weekend, consisting of clinics, speakers and group riders at a to be determined location;
- Work with conference staff to host women's events throughout the MTB, CX and Road seasons as a way to encourage more women to participate in the sport;
- Work with student leaders at various clubs to help them develop the women on their team and bring more women into the sport; and
- Other projects as decided upon by the chair, MWCCC board and conference staff.

In carrying out these responsibilities, Board Members specifically perform the following duties:

- Elect a Conference Director who runs the day-to-day management of conference activities;
- Hire Season Coordinators (who report to the Conference Director) for all necessary cycling disciplines;
- Provide advice and guidance to the Conference Director on decisions involving conference activities, governance, and long-term growth plans;
- Oversee the conference budget and provide advice on how funds should be spent to improve the conference;
- Assist with fundraising efforts and promotions;
- Receive and review seasonal race reports from the Conference Director and work with the Conference Director to address any problems that may prevent races from running smoothly;
- Appoint and supervise a director of the Beginning Racer Program (BRP) and when possible, assist the BRP director in organizing the program events;
- Review and update the MWCCC rules as needed to keep them current and ensure compliance with USA Cycling rules;
- Communicate with conference clubs and members when needed to show support and maintain healthy relationships between conference leadership and collegiate cyclists; and
- Participate in monthly Board conference calls to discuss conference business.
- Promote collegiate racing for cyclists of all ability levels

How to Apply:

- Send a résumé and cover letter to Emily Palmer, USA Cycling Membership Programs Manager, at epalmer@usacycling.org